

FIJI ROTUMAN SPORTS COUNCIL



CONTENTS

PART I - CONSTITUTION

<i>Section 1</i>	-	<i>Name of the Council</i>	<i>Page 1</i>
<i>Section 2</i>	-	<i>Objectives</i>	<i>Page 1</i>
<i>Section 3</i>	-	<i>Council Membership</i>	<i>Page 1</i>
<i>Section 4</i>	-	<i>Observer Status</i>	<i>Page 2</i>
<i>Section 5</i>	-	<i>Council Affiliation Fee</i>	<i>Page 2</i>
<i>Section 6</i>	-	<i>Council Patron</i>	<i>Page 2</i>
<i>Section 7</i>	-	<i>Election of Council Executive Committee Members</i>	<i>Page 3</i>
<i>Section 8</i>	-	<i>Meetings</i>	<i>Page 3</i>
<i>Section 9</i>	-	<i>Powers of the Council</i>	<i>Page 4</i>
<i>Section 10</i>	-	<i>Finance</i>	<i>Page 4</i>
<i>Section 11</i>	-	<i>Tournament Rules</i>	<i>Page 5</i>
<i>Section 12</i>	-	<i>Limitation of Liability</i>	<i>Page 5</i>

This document was revised and passed at the Council Meeting held on 19/3/05 and will henceforth become the instrument of policy and decision making in all Council organized games and activities.

MAIKA FESAITU
PRESIDENT

GEORGE ATALIFO
VICE PRESIDENT

FREDDY KAFOA
PAST PRESIDENT

FIJI ROTUMAN SPORTS COUNCIL **CONSTITUTION**

1. NAME OF THE COUNCIL

- A The name of the Fiji Rotuman Sports Council shall be hereinafter referred to as the "Council".

2. OBJECTIVES

- A To organize, promote and co-ordinate all sporting competitions amongst all Rotuman Sports Clubs affiliated to the Council.
- B To organize sporting contacts with Rotumans in Rotuma and elsewhere.
- C To liaise with other sports organizations in Fiji with the view to improving various sports activities within the Council.
- D To organize referees, umpires and playing fields for the tournaments.
- E To foster, regulate and approve all income/expenditure of the Council.

3. COUNCIL MEMBERSHIP

- A The Council's Club membership shall be open to all Rotuman Sports Clubs subject to approval by the Council.
- B The Council's affairs shall be conducted by an Executive Committee that shall comprise of the following:
- President
 - Vice President
 - Secretary
 - Treasurer
 - Asst. Secretary/Treasurer
 - 3 representatives from each Affiliated Member Club namely the club president, the club secretary and the club treasurer.
 - Immediate past President of the Council

4. OBSERVER STATUS

- A The Council or Affiliated Member Club may invite observers or expert advisers to council meetings for development purposes to realize Council objectives. Attendance shall be by invitation of the Council. Advisers shall not be eligible to vote for adoption of their advice.

5. COUNCIL AFFILIATION FEE

- A Each member Club shall pay an annual affiliation fee of \$100 (One Hundred Dollars). This fee is to be paid at the beginning of each year and before the first Council organized tournament for the year.
- B The fee is applicable to all clubs affiliated to the FRSC whether they participate in sporting activities or not.

6. COUNCIL PATRON

The Council's Executive Committee shall appoint a Patron who will be a senior member of the Rotuman community. The Patron shall act as a consultant/advisor to the Council's Executive Committee on the following matters:

- Rotuman traditions, customs and protocol with regards to Council organized events
- Relations with other Rotuman organisations
- Resolution of disputes/conflicts within the Council's Executive Committee
- Other matters required by the Council

The President shall be responsible for updating the Patron on all Council's activities.

7. ELECTION OF COUNCIL EXECUTIVE COMMITTEE MEMBERS

- A. Election for the positions of President, Vice President, Secretary, Treasurer and Assistant Secretary/Treasurer shall be conducted at every Annual General Meeting (AGM).
- B. Affiliated Member Club's nominations for the above positions shall be submitted in writing to the Council Secretary 7 days prior to the AGM.
- C. Vice President will assume the role of presidency in the event the President resigns or on the expiry of his term, whichever is first.
- D. Candidates with the most votes shall be confirmed to that particular position.
- E. The positions of President, Vice President, Secretary, Treasurer and Assistant Secretary/Treasurer shall not be held by the same person for more than 3 consecutive years.
- F. The election of the 3 representatives from each Affiliated Member Club shall be the prerogative of the club. One of the representatives shall be the club president. The names of these representatives are to be submitted in writing to the Council at the first council meeting of the year.
- G. In the Annual General meeting, all club members are eligible to vote.

8. MEETINGS

- A Regular Council meetings
 - The President shall endeavour to hold meetings at least twice a year
- B Special Council meetings
 - May be called by the President to discuss urgent matters
- C Annual General meetings
 - Shall be held no later than end of December each year
- D Quorum
 - 60% of the affiliated member clubs is required to form a quorum
 - Apologies received shall be regarded as present in the meeting
 - Affiliated clubs not represented at all in any council meeting will be required to pay a fine of \$50-00 which will be deposited to the Council's savings account.
 - Clubs from Australia, New Zealand and Rotuma are required to elect a Fiji representative who will represent their clubs in every Council meeting. The name and contact of this representative shall be forwarded to the Council secretary for record purpose.
- E Notices and Agenda shall be circulated to all Affiliated Member Clubs at least 7 days before all meetings.

9. POWERS OF THE COUNCIL

- A All decisions made by the Council shall be by rule of majority. In the event of a tie, the President shall have the final say.
- B To defer the Annual General Meetings beyond December
- C To authorize the spending of all monies of the Council
- D To amend the Constitution every two years where warranted
- E To form sub committees
- F Any other matters pertaining to the objectives of the Council
- G Only the President and his office bearers are eligible to vote in any voting system held in a Council meeting for a decision to be carried.

10. FINANCE

- A The Council shall establish and maintain an account with a selected bank for the purpose of handling the finances of the Council
- B All money received shall be properly receipted on the day it is received by the Treasurer or Assistant Treasurer and shall be banked as soon as possible
- C The Trustees – President, Vice President, Treasurer and Assistant Secretary/Treasurer (Any two to operate)
- D Sports fees shall be reviewed from time to time
- E Latest statement for the Council's Bank account with a brief report on financial matters is to be presented at every Council Meeting by the Treasurer
- F The Annual Financial Report is to be presented at the Annual General meeting by the Treasurer

- G All council fundraising shall be coordinated by a council member(s) approved by the Council. The coordinator shall be accountable to the Council for all details and shall submit a full report of the fundraising AS SOON AS POSSIBLE after the event.

11. TOURNAMENT RULES

- A The Council shall be the approving authority for all tournaments
- B Tournament hosting club shall confirm their ability to host, venue, dates etc to the Council well in advance for approval
- C The hosting club shall form a hosting committee to organize each tournament and all details are to be submitted to the Council for approval
- D All games in the tournaments shall be governed by the “GAMES RULES’ attached to this constitution. Games Rules may be amended as required by the council.
- E The Council shall intervene in the event the Host Club fails to meet hosting standards in accordance with the requirements stipulated in the Constitution and/or Games Rules.

12 LIMITATION OF LIABILITY

- A The Fiji Rotuman Sports Council shall not be responsible for any loss of property, body or limb or any loss of life that may occur during a sanctioned competition/tournament; any activities including trips, social event or any other events in which FRSC and its officers are attending in an official capacity. The Council shall however, ensure that the necessary medical service/facility(s) from a recognized individual with medical qualifications and/or organization such as the Red Cross or St Johns Ambulance is provided in any Council organised tournament.

Each club accepts this clause upon payment of Council affiliation fees.